



Winelands Fire Protection Association

Fire Preparedness and FPA Compliance Checklist

GENERAL	Yes / Ja	No / Nee
1. Are you aware of the landowner's responsibilities under the National Veld and Forest Fire Act? / Is u bewus van die verantwoordelikheid as 'n grondeienaar ingevolge die Nasionale Wet op Veld & Bos?		
2. Are you in possession of a valid FPA membership certificate? / Het u 'n geldige BBV lidmaatskapsertifikaat?		
3. Have you notified the FPA office of any changes to ownership or contact details? Het u die FPA in kennis gestel van enige veranderinge aan eienaarskap of kontakbesonderhede?		
4. Do you know who your local FMU/ward leadership is and have their contact details? Weet u wie u plaaslike FMU/wyksleier is en het u hul kontakbesonderhede?		
5. In your absence do you have a responsible person on or near the property who will take steps to extinguish the fire, has gate keys/codes and emergency contact numbers? In u afwesigheid het u 'n verantwoordelike persoon op/naby die eiendom wat stappe sal neem om die brand te blus, hek sleutels/kodes en noodnommers het?		
6. Are Emergency telephone numbers visible for all?		
7. Have you discussed safe behaviour and clothing when near a veld fire with all residents and staff on your property?		
8. Have you discussed possible evacuation plans with all residents? Made provisions for any animals?		
9. Have you discussed fire risk insurance and fire spread insurance with your broker?		
FIRE RISK		
10. Do you know the past frequency of veld fires on your property?		
11. Have you identified the possible causes or direction of approach of a veld fire?		
12. Have you identified possible social impacts of a veld fire? Injuries and evacuations?		
13. Have you identified possible economic impacts of a veld fire? Financial and livelihoods?		
14. Have you identified possible environmental impacts of a veld fire? Minimal to total loss?		
PROPERTY		
15. Have you isolated any hazard area that is present or likely to develop?		
16. Is there easy access for firefighters to property and high risk areas? Roads, signage, gate keys/codes, disabling of electric fences and gates, turning circles for fire trucks?		



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17. Are you undertaking efforts to clear the invasive alien plants on your property?		
18. Do you have stacks of dry logs, branches and leaves on your property?		
19. Do you have designated areas and rules for domestic/social fires by farm, contractors or visitors?		
20. Do you have designated areas and policies about smoking on your property? Are all residents, employees, contractors and visitors made aware of these?		
21. Do you have rules for any possible fire causing work (eg power tools) with steps to prevent runaway veldfires? Are all relevant employees and contractors made aware of these?		



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BUILDINGS		
22. Installed thatch roof sprayers? Are they in good working order?		
23. Cleared a defendable space of 30m around buildings? Cut grass, isolated pruned shrubs and trees, fire proof plants?		
24. Cleared all fire hazards 10m around buildings? Including cleaned gutters, under wooden decks, against walls, overhanging branches?		
FIRE BREAKS		
25. Strategic fire belts are in place and minimum 20m		
26. Property boundary/tactical fire belts are minimum 10m (5m each side)		
27. Fire belts do not cause soil erosion		
28. Cut brush spread broad at least 3m from break edge		
PRESCRIBED/CONTROLLED BURNING		
29. A burn permit was obtained through the FPA for all burning of rubbish pits, slash heaps, agricultural lands and veld blocks		
30. All rules on the burn permit are adhered to		
31. Are you familiar with the Fire Danger Rating, what it means for you and where to obtain a forecast?		
FIREFIGHTING		
32. Do you comply with the FPA guidelines for minimum equipment and personnel (Table 1)?		
33. Is all your equipment serviceable and in good working order?		
34. Have you identified the nearest location of fire hydrants and refilling points for firefighting units?		
35. Are you connected with the FMU/ward communication system for fires?		
36. Are you aware of the FPA rules on mutual aid between landowners?		
37. Are you aware of the firefighting command structure?		
38. Are you familiar with the standard mopping up procedures after a fire?		



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FPA GUIDELINES FOR MINIMUM EQUIPMENT AND PERSONNEL

PROPERTY SIZE (HA)	< 10	11-50	51-100	101-500	501-1000	1001-5000	5000 +
Bakkie Sakkie Min 200 lt		1	1	1	1	2	3
Water Trailer Min 1000 lt				1		1	1
Water Tanker Min 2000 lt					1	1	2
Rake Hoes/Slashers		1	2	5	8	10	15
Beaters	1	4	5	10	12	15	20
Knapsacks Min 15 lt	1	2	3	4	5	8	10
Drip Torch				1	1	2	2
Cell phone		1	1	1	1	1	2
Hand Held Two-Way Radio			1	1	2	2	4
Mobile Radio				1	1	2	3
First Aid Kit		1	1	1	1	2	3
Fire Fighters	2	3	5	8	10	12-20	25 +
Crew Leaders/Landowner		1	1	1	1	2	3 +
Fire Boss			1	1	1	1	2-4

NB: ABOVE ARE MINIMUM GUIDELINES ONLY, and may be revised according to individual property circumstances or FPA FMU requirements.

PPE	Leather Boots	Leather Gloves	Bala-clava	Fire Fighter Helmet	Tee-Shirts (Cotton)	100% Cotton Overall
Landowners	Yes	Yes	*****	*****	***	Yes
Nature Conservation	Yes	Yes	Yes	*****	Yes	Yes
Forestry	Yes	Yes	Yes	Yes	Yes	Yes
Fire Contractors	Yes	Yes	Yes	Yes	Yes	Yes

******* Optional**